

APCO INTERNATIONAL EXECUTIVE COUNCIL MEETING
August 5, 2006

Submitted by: Robin Tieman
Missouri Executive Council Representative

The Annual Executive Council meeting was held in a two-day format. Tom Hanson of the Virginia Chapter was asked to moderate the first day, Friday. This day was used to discuss key issues that would need action during the official Council meeting that was held on Saturday and to receive a variety of reports from committees and staff. Some of the topics that were presented included APCO Policy Manual revisions; Subsidiary Bylaws revisions; Quorum Resolutions; financial reports; FY 2006-2007 Budget modification; Executive Director's Business Plan and reports by the Group Leaders, staff, the IDC and the Regulatory Affairs.

Convene: Due to the length of the agenda and the amount of discussion, the Friday session was extended into Saturday morning. Following the conclusion of the first day's agenda, President Wanda McCarley convened the formal Executive Council Meeting.

Roll call: All chapters were represented, either by their elected Executive Council representative or by proxy, with the exception of the Australasia and Oklahoma Chapters. Five new Council members were in attendance at this meeting.

Changes to the Agenda: There were five corrections/changes made to the agenda. A motion for approval was offered by Gregg Riddle, Illinois, with a second by Lloyd Fayling Michigan; motion carried.

Action Items

Approval of 2005 Annual Executive Council Meeting Minutes: A motion by Lloyd Fayling, Michigan, to approve the minutes of the 2006 Mid-year Council meeting; Larry Sheridan, Wyoming, offered a second; Motion carried.

APCO Policy Manual Changes: Eight (8) Policy Manual Sections were offered by the C&B Committee for consideration by the Council.

Section 1.1: Establishment: This change will allow Staff to provide electronic copies once they are approved. Gregg Riddle of the Illinois Chapter made a motion to accept this change. Jay Maritz of the Wisconsin Chapter offered the second to the motion. Clarification was offered that a hard copy can still be requested from Staff for those that are unable to download electronic copies. A verbal vote was taken with no opposition and the motion was approved.

Section 2.3: Equal Opportunity Statement: This change inserts language to provide clarity for the Executive Director so that the report that he is required to submit every other year will be submitted in the odd calendar year. Gregg Riddle of the Illinois Chapter made a motion to accept this change. Jay Groce of the Pennsylvania Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Section 2.11: Style Guide: This new section requires the use of the APCO Style Guide in regards to the display of the Association's name and logo. Gregg Riddle of the Illinois Chapter made a motion to accept this change. Jay Groce of the Pennsylvania Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Section 4.2: Member Conduct: This change was for the modification of language that referenced language prohibiting discrimination. The purpose was to use the same verbiage that appears in Section 2.3. Gregg Riddle of the Illinois Chapter motioned to accept. Jay Maritz of the Wisconsin Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Section 4.7: Dues: The changes to this section of the Policy Manual involved three (3) separate changes: 1. Document the respective dollar amounts for each membership category as approved by the Executive Council at the Mid-Year Meeting; 2. Amended the language to follow the current practice for pro-ration of dues as currently done in the Membership Department; 3. Removal of paragraph Nine during an Executive Council meeting in 2003 in which the Australia/New Zealand Chapter was given a grace period before the increase of their dues. Because this is no longer an issue for this Chapter the language is being removed. Gregg Riddle of the Illinois Chapter motioned to approve. Jay Maritz of the Wisconsin Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Section 7.1: Subsidiary Advisory Committees: This section was a complete rewrite of the Section as it currently existed. The language had been carried over from the old Policy Manual and was never changed or reformatted to the current format. Gregg Riddle of the Illinois Chapter motioned to accept. Steve Tracy of the Kentucky Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Section 7.2: Standing Committees: This removes the requirement that the Chair of the Finance and Budget Committee would be the President-Elect and specifically defines the Finance and Budget Committee as an Executive Council Committee. Gregg Riddle of the Illinois Chapter motioned to accept. Peggy Fouts of the Washington Chapter seconded the motion.

Nate McClure of the Commercial Advisory Committee motioned to amend the revised Policy Section 1.4.1 to make the current requirement for submitting reports twice per year, rather than quarterly. Gregg Riddle of the Illinois Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

Section 11.1: Records Management: This change removes the listing of the three (3) Subsidiaries and makes reference to the Subsidiaries in general. Gregg Riddle of the Illinois motioned to approve as presented. Frank Thomason of the North Carolina Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Quorum Resolutions: Five (5) Resolutions were submitted by the April 1st deadline for consideration by the Quorum during the conference. The Executive Council is required to submit their position on each Resolution as information for the Quorum prior to the final vote on each Resolution.

Resolution #1: This was to clarify the duties and responsibilities of the Board of Officers. Gregg Riddle of the Illinois Chapter motioned to recommend approval. Peggy Fouts of the Washington Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Resolution #2: This was to update the requirements for granting a charter to a Chapter and/or International Chapter. Gregg Riddle of the Illinois Chapter motioned to recommend approval. Art Rios of the New Mexico Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Resolution #3: This was to modify the Constitution to ensure the Association adopts a balanced budget. Gregg Riddle of the Illinois Chapter motioned to not recommend approval of Resolution #3. Tom Sorley of the Florida Chapter seconded the motion. There was a significant discussion over the impact of this Resolution. CFO Tim Ryan indicated that the Association would be restricted from using a surplus from one year in a subsequent year for expenditures that would exceed revenues. The Council was concerned that this would seriously limit the flexibility the Association currently has in dealing with the annual budget. A verbal vote was taken with the majority of the votes being ayes, and the motion carried.

NOTE: Following the Executive Council meeting the Maker of the Resolution, the Nevada Chapter, officially withdrew the Resolution. Resolution #3 was then removed from the agenda and not considered by the Quorum.

Resolution #4: This was to modify the Bylaws to require that the total number of votes cast for each candidate running for election to the Board of Officers shall be reported to the Quorum. Gregg Riddle of the Illinois Chapter motioned to not recommend approval of Resolution #4. RoxAnn Brown of the Tennessee Chapter seconded the motion. This Resolution also received significant discussion by the Executive Council members. There were comments made both in favor and in opposition to the Resolution. At the end of the discussion a verbal vote was taken with the results too close to call. A show of hands was then utilized and the motion failed by one vote.

Gregg Riddle of the Illinois Chapter then motioned to recommend approval of Resolution #4. Woody Glover of the Louisiana Chapter seconded the motion. A roll call vote was requested. The tally of the votes showed 28 ayes and 21 nays. The motion carried.

Resolution #5: This was to update the eligibility criteria for designation as a Life Member and designation as a Senior Member of the Association. Gregg Riddle motioned to recommend approval of Resolution #5. Pat Joy of the Arizona Chapter seconded the motion.

Gregg Riddle of the Illinois Chapter motioned to amend to strike the language “APCO Bulletin” in 3.1.3.2.4. Mary Messamore of the Kansas Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

Non-substantive Changes to the APCO Constitution: Under the amendment procedures for the Constitution the Executive Council is authorized to make non-substantive changes. The Executive Council officially approved two changes submitted by the C&B Committee for minor grammatical errors in Article VI, Section 2.3 and Article X, Section 1.2.

Subsidiary Bylaws: The Bylaws of the APCO Subsidiaries are amended and approved by the Executive Council based on procedures in the Bylaws. Each of the four subsidiaries had amendments proposed by the C&B Committee. These changes were to correct some language errors as well as to provide uniformity between the four sets of documents where that uniformity was practical.

AFC: Gregg Riddle of the Illinois Chapter motioned to recommend the approval of the Bylaws amendments as submitted for the AFC Subsidiary. Pat Joy of the Arizona Chapter seconded the motion. Gregg Riddle of the Illinois Chapter motioned to amend Article VII, Section I, Paragraph 1.1.4, to remove the period at the end of the paragraph insert a semicolon and the capital letters "AND" which will then cause the inclusion of 1.1.5 as part of that total process. Larry Sheridan of the Wyoming Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

APCO Heritage Foundation: Gregg Riddle of the Illinois Chapter motioned to approve. Mary Messamore of the Kansas Chapter seconded the motion. Gregg Riddle of the Illinois Chapter motioned to amend Article II, Section I to remove the word "the" in front of the name of the subsidiary. Brenda Gowdy of the Mississippi Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. Gregg Riddle of the Illinois Chapter motioned to amend Article VII, Section I, Paragraph 1.1.4, to remove the period at the end of the paragraph insert a semicolon and the capital letters "AND". Larry Sheridan of the Wyoming Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

Institute: Gregg Riddle of the Illinois Chapter motioned to approve. Pat Hall of the Alabama Chapter seconded the motion. Gregg Riddle of the Illinois Chapter motioned to amend Article II, Section I to remove the word "the" from the title of the subsidiary. Patsy Joy of the Arizona Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. Gregg Riddle of the Illinois Chapter motioned to amend Article VII, Section I, Paragraph 1.1.4, to remove the period at the end of the paragraph insert a semicolon and the capital letters "AND". Larry Sheridan of the Wyoming Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

PSFA: Gregg Riddle of the Illinois Chapter motioned to approve. Jay Maritz of the Wyoming Chapter seconded the motion. Gregg Riddle of the Illinois Chapter motioned to amend Article VII Section I Sub-Paragraph 1.1.5 - the word "the" is capitalized and should be lower case. Mary Messamore of the Kansas Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. Gregg Riddle of the Illinois Chapter motioned to amend Article VII, Section I, Paragraph 1.1.4, to remove the period at the end of the paragraph insert a semicolon and the capital letters "AND". Larry Sheridan of the Wyoming Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

Minimum Training Standards for Public Safety Communications First-Level Supervisor: Julie Righter of the Nebraska Chapter motioned to adopt the new standard for First-Level Supervisor. Pat Hall of the Alabama Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Corporate Partners Policy: This proposed policy offered by the Conference Department is a complete rewrite of the current APCO Policy Section 4.9. Nate McClure of the Commercial Advisory Committee motioned for approval. Peggy Fouts of the Washington Chapter seconded the motion. Because the major change was the removal of all the criteria that identified the reward levels, an amendment was offered. Tom Sorley of the Florida Chapter motioned to amend

to make a new Paragraph 2, moving all the existing Paragraphs 2,3,4,5, and 6 down and the new language in Paragraph 2 would be that “the APCO Conference Department in conjunction with the Commercial Advisory Committee will be responsible for the setting of the levels and the details of this policy”. Gregg Riddle of the Illinois Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

Financial Report: RoxAnn Brown of the Tennessee Chapter motioned to approve the Financial Report as offered by CFO Ryan. Jay Groce of the Pennsylvania Chapter seconded the motion. An error had been identified during the discussion that were held on Friday so Tom Sorley of the Florida Chapter motioned to amend allowing the Chief Financial Officer to correct the line error in the moving expenses in the PSFA. Richard Granado of the CPRA Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

Business Plan: The Executive Director’s initial Business Plan was not approved by the Board of Officers prior to the Executive Council meeting. It was presented in its original form to the Executive Council. Two issues were identified as a concern for many Council members. First was the consolidation of a Deputy Director’s position with the CFO. Secondly was the elimination of 9-1-1 in the name of the Communications Center Service Department. Prior to the Meeting on Saturday, a revised Business Plan was presented to and approved by the Board of Officers. Ted Wynn of the Georgia Chapter motioned to approve the revised plan approved by the Board of Officers. Frank Thomason of the North Carolina Chapter seconded. Mary Messamore of the Kansas Chapter motioned to amend that the title of the department “Communications Center Service and Standards” must include the number “9-1-1”. Julie Righter of the Nebraska Chapter seconded the motion. A verbal vote was taken with no opposition and the motion stood amended. A verbal vote was taken on the original motion as amended with no opposition and the motion carried.

Budget Amendments: Based on the approved Business Plan it was necessary to amend the budget. Mary Messamore of the Kansas Chapter motioned to approve. Pat Joy of the Arizona Chapter seconded the motion. Chief Financial Officer Tim Ryan clarified that the only change that was made to the budget document was the addition of \$117,500 for the Deputy Executive Director, under “Personnel in Exec Offices”. This will cover eight months of salary for the position. In addition, \$147,000 was included for the buy out of the Democrat Printing contract. A verbal vote was taken with no opposition and the motion carried.

Project 41 Proposal: LOCATE – VoIP: the Standing Committee that had been dealing with the VoIP issue has been replaced by an APCO Project. Gregg Riddle of the Illinois Chapter motioned to approve the designation of Project 41 for LOCATE – VoIP. Pat Hall of the Alabama Chapter seconded the motion. A verbal vote was taken with no opposition and the motion carried.

Other Business: The Council dealt with numerous items under Other Business. These included the following:

- Improvement on how revenues and budgets are projected.
- Changing the budget planning cycle by moving the process into the spring.
- A motion was made to establish a task force to clarify the process to allow for unusual succession of Officers in a timely and coordinated manner. The motion failed when brought to a vote.

- Gregg Riddle of the Illinois Chapter thanked Moderator Tom Hanson of the Virginia Chapter for offering his services at the last minute to moderate the first day session of the Executive Council meeting.
- A motion was offered and seconded to settle the contract with Democrat Printing. A verbal vote was taken with one abstention and the motion carried.
- Executive Director George Rice was asked that the correct name of the Bulletin be used, "Public Safety Communications/ APCO Bulletin" in all documents.
- Tom Hanson of the Virginia Chapter announced that this will be his last Executive Council meeting.
- President McCarley was asked to have letters sent to all absent Executive Council members from the President stating that they were missed at the meeting.
- Art Rios of the New Mexico Chapter stated that while at the NENA Conference in Pittsburgh, he met several employees from Mexico who inquired about becoming members of APCO. Art has been invited to Mexico, and is excited about the prospect of having potential members from Mexico.
- A motion was made to cast a vote of no confidence in APCO Chief Financial Officer Tim Ryan. Motion died for lack of a second.
- A motion was made to send Past President Vinnie Stile, Freddie Thompson of the South Carolina Chapter and Don Whitney of the CAC best wishes from the Council. A second was offered and the motion carried.
- Lloyd Fayling of the Michigan Chapter thanked the Council and Staff for all the flowers and cards he received while recuperating from his surgery.

Recess: The Executive Council Meeting recessed at 3:15 p.m.